PDR – Problem/Deficiency Report

Contactor Logo

PDR Number (*nnn*):	Priority (A-D):	Date of PDR Issue (*dd/mm/yy*):		

Initiated by NEK ☐ / *Contractor* ☐

NEK/*XXX*: PDR Issue				
PROBLEM TITLE:				
Affected Components:				
Reference documents:				

NEK/ *Contractor*: Scenario Identification	
Environment description and order of events that were predecessors to the problem appearance:	
	Identified by:

NEK/ *Contractor*: Description of the Problem or Deficiency		
Problem/deficiency existence verified and approved by:	Date (*dd/mm/yy*):	Problem is repeatable: YES ☐ NO ☐ N/A ☐

***Contractor*: Troubleshooting and Problem/Deficiency Root Cause Explanation**	
Troubleshooting and Explanation Provided by:	Date (*dd/mm/yy*):

***Contractor*: Corrective Action Proposal and Corrective Action Tracking Log and Tracking References**			
Corrective Action Description:			
Corrective Action Performed by:		Date (*dd/mm/yy*):	
Contractor Track Changes References:			
Other Applicable Documentation References and Attachments:			

NEK: Resolution and/or Answer Acceptance	
NEK Comments:	
Accepted by:	Date (*dd/mm/yy*):